



**Minutes of the Diverse Academies Trust meeting  
held on Wednesday 10 July 2019 at Diverse Education Centre  
after the Partnership Board meeting**

Membership			
A = absence	Trustee name	initial	Trustee
	Mr J Rolph	JR	Trustee & Member (Chair of the Board)
	Mrs M Blore	MB	Trustee & Member
A	Mr M Quigley	MQ	Trustee
	Mr I Storey	IS	Trustee
A	Mr P Mabbott	PM	Trustee
A	Miss C White	CW	Trustee

In attendance:

A = absence	Staff/in attendance	Initial	
	Mrs A Elway	AKE	Clerk/Company Secretary
	Mr C Pickering	CBP	Chief Executive Officer

Item No	Item	Action/ by who/ when
DAT/58/1819	<b>Apologies for absence</b> Apologies for absence were received from Mr Quigley and Mr Mabbott who had been at part of the previous Partnership Board meeting but had been unable to stay for this meeting due to other commitments, and Miss White due to work commitments.	
DAT/59/1819	<b>Declaration of interest &amp; any changes to interest previously noted</b> There were no specific declarations of interest to be disclosed for any items of discussion on the agenda. Trustees confirmed there were no additional interests to declare.	
DAT/60/1819	<b>Minutes of the meeting dated 12 June 2019</b> The minutes of the meeting, having previously been received were agreed and signed by the chair.	
DAT/61/1819	<b>Matters arising</b> <i>DAT/53/1819 Membership – update re appointment of interested Trustee</i> Mrs Elway had previously provided Trustees with an excerpt from the Articles of Association which stated that not more than 20% of their number must be deemed to be a Local Authority Associated Person. Mr Quigley, as a Councillor falls into this category and therefore another Trustee cannot be appointed in this capacity until the number of Trustees increase to 10. Mr Rolph advised he was still trying to contact Mrs Burn, the ex-Chair of Governors at Tuxford Primary Academy, who had expressed an interest in the role. Mrs Elway asked Trustees to consider if they wished her to look for suitable Trustee applicants for their consideration.	
DAT/62/1819	<b>NCEAT position</b>	



	Discussed at the Partnership Board meeting when NCEAT Trustees were present. Mr Rolph advised he will update Trustees who were absent following this meeting.	
<b>DAT/63/1819</b>	<p><b>Any decision(s) to be approved following Partnership Board meeting</b>  <i>Early Years Provision at Diverse Education Centre</i>            Following the scrutiny of the 3-year budget plan, F&amp;R members had confirmed the proposal whilst noting that there is likely to be a deficit in year 1. Ideas regarding organisational structures had been given by Mrs Thornton at the Partnership Board meeting and Trustees approved the proposal.            Mrs Elway was asked to confirm this to Mrs Thornton.</p>	<b>AKE</b> Email sent 11/7/19
<b>DAT/64/1819</b>	<p><b>WCAT Write-off</b>            Discussed at the Partnership Board. Trustees approved the write off of £7,491 net of VAT.</p>	
<b>DAT/65/1819</b>	<p><b>To note statutory filing completed on Trustees report received at Partnership Board meeting</b>            Mrs Elway confirmed the DAT Confirmation Statement had been filed at Companies House</p>	
<b>DAT/66/1819</b>	<p><b>Membership</b>            Mr Rolph asked Mr Pickering for a finite date of his retirement so that timelines for his successor can be established. Mr Pickering advised he will give adequate notice in order to allow a full recruitment process but that he is not prepared to give a specific date at this point. He assured Trustees that his leaving date will be on or before December 2020.            Trustees discussed the preparatory work that could be done in order to be ready to start the recruitment programme as soon as Mr Pickering submitted his notice.            Mr Pickering advised he was completing a transition plan for Trustees approval but this was not a succession plan.</p>	
<b>DAT/66/1819</b>	<p><b>Determination of confidentiality of business and Equality Act consideration including the Nolan Principles</b>            Governors considered whether anything discussed during the meeting should be deemed as confidential and whether during their discussions any equal opportunities issues have arisen. It was Resolved            That there had been no confidential discussions at this meeting, however, discussions deemed confidential at the DALP Board meeting should remain so. The Nolan Principles had been received by all and it was agreed that all discussions and decisions had been made in accordance with them.</p>	
<b>DAT/57/1819</b>	<p><b>Date of 2018/19 meetings:</b>  <b>After the Partnership Board meeting on:</b>            To be confirmed</p> <p>The meeting closed at 8.05pm</p>	

Signed ..... Date.....