

National Church of England Academy Trust (NCEAT) Meeting

Minutes of Meeting

Tuesday 11 September 2018

REVIEWED

6.00 PM - The Whiting Room

Membership			'A' denotes absence
Mrs L Allen	LA	Parent Governor	
Mrs C Ball	CB	Foundation Governor	
Mrs K Cowley (Vice-Chair)	KC	Foundation Governor	
Mr C Dean	CD	Community Governor	
Mrs M Dracott	MD	Appointed Parent Governor	
Mrs J Eastwood	JE	Foundation Governor	
Mrs A Harmston-Hall	AHH	Parent Governor	Apologies
Mrs E Hopkin	EHO	Staff Governor: Teaching	
Mrs H James	HJ	Foundation Governor	Apologies
Mrs G Johnson	GJ	DALP Governor	
Mr S Jones	SJO	Staff: Executive Principal	
Mr A McKibbin	AM	Foundation Governor	
Mr B Marshall	BM	Foundation Governor	Apologies
Mrs K Mitford (Chair)	KM	Foundation Governor	
Mr J Oldfield	JO	Foundation Governor	
Rev J Pacey	JP	Foundation Governor (ex-officio)	Apologies
Mr M Paine	MP	Foundation Governor	
Mr S Yardley	SY	Foundation Governor	
<i>In attendance</i>			
Mrs S Robbins	SR	Associate Governor	Apologies
Miss J Heath	JHE	Interim Principal	
Mr A Hawkins	AH	Assistant Principal	
Mr S Bray	SBy	Clerk	

NCE/001/1819	<p>Apologies & Welcome</p> <p>The Chair welcomed everyone to the meeting and advised that the following apologies for absence had been received: -</p> <p style="padding-left: 40px;">Mrs Amy Harmston-Hall - Family Illness Mrs Hayley James - Work commitment Mr Ben Marshall - Work commitment Rev James Pacey - Illness</p> <p>Governors were asked to consider and agree the apologies submitted. The apologies were approved.</p> <p>Governors were informed that Mrs Shirley Robbins had also tendered apologies due to illness.</p>	
NCE/002/1819	<p>Declarations of interest</p> <p>There were no declarations of interest, either direct or indirect, for any items of business on the agenda and there had been no new declarations of interests since declarations had last been made.</p>	
NCE/003/1819	<p>Minutes of Last Meeting</p> <p>Minutes of the NCEAT meeting held on 17 July 2018, having been previously circulated, were agreed and signed by the Chair as a true and accurate record.</p>	
NCE/004/1819	<p>Matters arising from meeting - 17 July 2018</p> <p><i>NCE/036/1718- DAT/NCEAT Cost Sharing - Governors sought confirmation as to whether the agreed payment had been made.</i> In response, it was confirmed that an invoice for the agreed amount had not yet been received and that payment would be processed upon receipt of this invoice.</p> <p><i>NCE/039/11718 -Register of Interests 2018/19 -</i> The Clerk confirmed that all governors had now completed the declaration for 2018/19.</p>	JHE - on receipt
NCE/005/1819	<p>Review of Membership Mrs K Mitford: Chair of Governors</p> <p>Governors were invited to consider a range of matters relating to membership of the governing body.</p> <p>On consideration of these matters, Mrs L Allen was appointed to the vacant role of DALP Board representative and Mr S Yardley was appointed to the vacant role on the board of DALP Trading.</p> <p>Governors were advised of the potential for change to staff representation on the governing body arising from guidance set out in the latest edition of the government's Academies Financial Handbook. These matters are to be addressed in discussions with Diocesan representatives to consider future membership in the light of the new guidance, to be held later in the Autumn.</p> <p>Governors noted that Rev James Pacey will be standing down from his role as governor at the end of September 2018. Mrs Mitford reported back on a recent meeting held with church representatives regarding future Church representation</p>	KM - October 2018

	<p>on the governing body, the outcome of which had been inconclusive. The matter is now to be followed up with Diocesan representatives, with a view to establishing interim arrangements pending the appointment of a new Rector of St Mary's Church, Hucknall.</p> <p>Governors expressed concern at the potential lack of Church representation on the governing body during this interim period. It was resolved that a letter be sent to the Diocese to express these concerns and to urge early resolution of the matter.</p> <p>Holy Communion is to be arranged to take place prior to the 11 December NCEAT meeting of NCEAT.</p>	KM - Sept 2018
NCE/006/1819	<p>Governance Update Mrs K Mitford: Chair of Governors</p> <p>The Clerk confirmed that all Register of Interest declarations for 2018/19 had now been completed. A number of Code of Conduct declarations remains outstanding and relevant governors were reminded of the need to complete and return these as soon as possible. Reminders will be issued as required.</p>	SBy - Sept 2018
NCE/007/1819	<p>General Data Protection Regulations (GDPR) Mrs K Mitford: Chair of Governors</p> <p>Mrs Mitford advised that there were no new issues to report on this matter.</p>	
NCE/008/1819	<p>Date and Time of Next Meeting</p> <p>The next meeting of NCEAT will take place on Tuesday 11 December 2018 in the Whiting Room. The Annual General Meeting will be held at 6pm, to be followed by the regular business meeting.</p>	
NCE/009/1819	<p>Determination of confidentiality of Business and Equality Act consideration</p> <p>Governors considered whether anything discussed during the meeting should be deemed as confidential and whether during their discussions any equal opportunities issues had arisen. It was resolved: -</p> <ul style="list-style-type: none"> • That there were no items discussed deemed to be confidential • There had been no Equality Act implications to consider. 	

The meeting closed at 6.15 pm.

SignedPrint.....Date:/...../2018