



**Minutes of the Diverse Academies Trust meeting
held on Wednesday 17 October 2018 at Retford Post 16 Centre
after the DALP Board meeting**

Membership			
A = absence	Trustee name	initial	Trustee
	Mr J Rolph	JR	Trustee & Member (Chair of the Board)
	Mrs M Blore	MB	Trustee & Member
	Mr M Quigley	MQ	Trustee
	Mr S Jones	SJ	Trustee
A	Mr I Storey	IS	Trustee
	Mr P Mabbott	PM	Trustee
	Miss C White	CW	Trustee

In attendance:

A = absence	Staff/in attendance	Initial	
	Mrs A Elway	AKE	Clerk/Company Secretary

Item No	Item	Action/ by who/ when
DAT/01/1819	Apologies for absence Apologies for absence were received and agreed from Mr Storey due to another commitment.	
DAT/02/1819	Declaration of interest & any changes to interest previously noted Mr Quigley declared a possible interest depending upon discussions about Walton Girls High School and Retford Post 16 Centre.	
DAT/03/1819	Minutes of the meeting dated 17 October 2018 The minutes of the meeting, having previously been received were agreed and signed by the chair.	
DAT/04/1819	Matters arising Confidential discussion <i>DAT/61/1718 – MQ to update re Fixed Asset registers</i> Mr Quigley confirmed that following assurance at the Audit & Risk Committee he is content that progress is being made. <i>DAT/62/1718 Any decision (s) to be approved following DALP Board meeting</i> The clerk asked for Trustees confirmation that following the ICCA Audit of Corporate Governance, Governor Mark is only taken forward in academies that haven't already completed the assessment. Mr Rolph advised that this had been discussed and agreed in the KIT meeting earlier today. The standards should be completed by those that hadn't got the award but due to budget constraints the award may not be applied for. Mrs Blore confirmed that Trustees need to ensure high standards are retained but this may not be so prevalent if the proposed changes to governance are approved.	

	<p>Mr Mabbott advised that governance is included in FARs which gives assurance as to the quality. Mr Quigley advised that the Audit & Risk Committee had asked that ICCA conduct a review of FARs so that Trustees' have assurance that they are as robust as Trustees are being advised.</p> <p>Referring to the proposed governance structure changes, Mr Mabbott asked if the level of clerking required would be reviewed. Mrs Elway advised this will be looked at when meeting structures and time commitment are known and she will be asking for their role to be looked at in conjunction with PA roles across the group.</p>	
DAT/05/1819	<p>Appointment of Chair of Governors Trustees considered the nominations made by Local Academy Boards and having received CVs and recommendations, confirmed the appointment of: Darren Langton at Yeoman Park/Redgate Primary Academies Abigail Hawkins – Queen Elizabeth's Academy Ingrid Wiggins over the new joint governance board at Samuel Barlow and Wainwright Primaries. The clerk was asked to write to Mr Langton and Mrs Hawkins to confirm the 2 year appointment with elections to be held at the Autumn Term LAB meeting in 2020. Mrs Wiggins appointment will be for this academic year only at her request.</p>	AKE
DAT/06/1819	<p>Any decision (s) to be approved following DALP Board meeting There were no approvals</p> <p>Mr Jones asked if Trustees should have meetings without executives being present to enable frank discussions to be held if necessary. The clerk confirmed she would be happy to arrange a meeting/Skype call for interim discussions prior to or after meetings if requested. Additionally, the Trustee Workshop in June had been identified for this purpose.</p>	
DAT/07/1819	<p>Determination of confidentiality of business and Equality Act consideration including the Nolan Principles Governors considered whether anything discussed during the meeting should be deemed as confidential and whether during their discussions any equal opportunities issues have arisen. It was Resolved That there were no confidential items discussed at this meeting, but discussions for each agenda item, if deemed confidential at the DALP Board meeting should remain confidential. The Nolan Principles had been received by all and it was agreed that all discussions and decisions had been made in accordance with them.</p>	



DAT/08/1819	Date and Time of Next Meetings- all after the DALP Board meetings Wednesday 12 December 2018 Wednesday 3 April 2019 Wednesday 10 July 2019 The meeting closed at 19.47pm Signed.....(chair) Date.....	
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