



Charging and remissions

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Office use

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Associated documents:			
<ul style="list-style-type: none"> Educational visits policy 			
Links to:			
<ul style="list-style-type: none"> Sections 449-462 of the Education Act 1996 Part VI the Immigration and Asylum Act 1999 Income Support 		<ul style="list-style-type: none"> Income Based Job Seeker Allowance Working Tax Credit State Pension Credit Universal Credit 	

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1 Policy statement

1.1 Charges

The Governors reserve the right to levy a charge in any circumstances permissible under Sections 449-462 of the Education Act 1996 which include:

- a) Board and lodging costs incurred on residential visits.
- b) Individual tuition in the playing of a musical instrument whether in or out of academy hours (unless such tuition is provided as part of the syllabus for a prescribed public examination prescribed in Regulations by the Secretary of State or is required by the National Curriculum).
- c) Activities which take place wholly or mainly outside academy hours, but which are not provided as part of the syllabus for a prescribed public examination and are not required in order to fulfil statutory duties in relation to the National Curriculum or to Religious Education.
- d) The cost of entering a student for a public examination not prescribed in regulations and for preparing the student for such an examination outside academy hours.

1.2 Breakages

The Governors reserve the right to ask parents to contribute to the cost of replacement of lost, broken or damaged books, equipment or other items, except where caused by normal fair wear and tear.

1.3 Charging in kind

Where parents indicate in advance that they wish to own the finished product of a practical activity they may be asked to provide or pay for any ingredients, materials, equipment etc needed. No child will be at a disadvantage because of a parent's unwillingness or inability to contribute in this way.

2 Remissions

2.1 The Governors will apply the statutory minimum remissions to any charges, which they make in respect of students whose parents are in receipt of:

- Income Support
- Income Based Jobseekers Allowance
- Support under Part VI the Immigration and Asylum Act 1999
- Child Tax Credit providing that Working Tax Credit is not also received, and that income is at or below the level to qualify for free school meals

- The guarantee element of State Pension Credit
- Working Tax Credit run – on paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit

Any further remission of charges will be at the absolute discretion of the Governors. Enquiries relating to remissions should be directed to the appropriate Head of Year and will be treated in confidence.

2.2 Voluntary Contributions

The Education Act, 1996, confirms the right of academies to invite voluntary contributions for the benefit of the academy, or in support of any activity organised by the academy, whether during or outside academy hours.

Parents may be asked to make voluntary contributions for any visit or journey organised by the academy. Although the matter of voluntary contribution will not be a factor in deciding whether a student is allowed to participate in an activity to be financed by voluntary contributions, the academy reserves the absolute right to determine whether the level of voluntary contributions is sufficient to enable the activity to take place.

Where the contribution is more than £75 per student greater than the actual cost, a refund of excess contributions will be made.

3 Scope and purpose

The Governors fully support the principles of free education and equality of opportunity for all students. However, the Governors recognise that most parents would want the academy to enhance the education of its students by providing additional activities. Such activities rely on voluntary contributions from parents. The Governors therefore wish to encourage all parents to support the academy as far as they are able by contributing to particular activities from time to time.

4 Roles and responsibility

Responsibility for implementing the policy

The Diverse Academy Learning Partnership (DALP) has overall responsibility for the effective operation of this policy and for ensuring compliance with the relevant statutory framework.

5 Review of the policy

This policy is reviewed annually by the Trust we will monitor the application and outcomes of this policy to ensure it is working effectively.