

## National Church of England Academy Trust (NCEAT) Meeting

### Minutes of Meeting **REVIEWED**

Wednesday 6 September 2017 6.45 PM - The Whiting Room

Membership			'A' denotes absence
Mrs C Ball	CB	Foundation Governor	Apologies
Mrs K Cowley (Vice-Chair)	KC	Foundation Governor	
Mr C Dean	CD	Community Governor	
Mrs J Eastwood	JE	Parent Governor	
Mrs E Hopkin	EHO	Staff Governor: Teaching	Apologies
Rev. Canon K Herrod	KH	Foundation Governor	
Mrs H James	HJ	Foundation Governor	
Mr M Jobling	MJO	Staff: Principal	
Mr A Johnson	AJ	Foundation Governor	
Mr S Jones	SJO	Staff: Executive Principal	
Mr B Marshall	BM	Foundation Governor	
Mrs K Mitford (Chair)	KM	Foundation Governor	Apologies
Mr J Oldfield	JO	Foundation Governor	
Mrs S Tilford	ST	Foundation Governor	Apologies
<i>In attendance</i>			
Mr A Hawkins	AHA	Assistant Principal	
Mr A Paulson	AP	Associate Governor (Co-opted)	Absent
Mr S Bray	SBy	Clerk	Note taking

NCE/001/1718	<p><b>Apologies &amp; Welcome</b></p> <p>Prior to the start of the meeting, governors were shown improvement works carried out at the Academy over the summer, following approval for funding of the works agreed by governors at the meeting of the Local Academy Board held on 19 June 2017 (minute LAB/081/1617 refers).</p> <p>In the absence of the Chair, the Vice-Chair welcomed everyone to the meeting.</p> <p>Apologies for absence had been received from :</p> <ul style="list-style-type: none"> <li>Mrs C Ball - Family commitment</li> <li>Mrs E Hopkin - Family commitment</li> <li>Mrs K Mitford – Family commitment</li> <li>Mrs S Tilford - Family commitment</li> </ul>	
--------------	---	--

	Governors were asked to consider and agree the apologies submitted. <b>The apologies were approved.</b>	
NCE/002/1718	<p><b>Declarations of interest</b></p> <p>There were no declarations of interest, either direct or indirect, for any items of business on the agenda.</p>	
NCE/003/1718	<p><b>Minutes of Last Meeting – 19 June 2017</b></p> <p>Minutes of the NCEAT meeting held on 19 June 2017, having been previously circulated, were agreed and signed by the Chair as a true and accurate record.</p>	
NCE/004/1718	<p><b>Matters arising from meeting - 19 June 2017</b></p> <p>There were no matter arising to report from the meeting held on 19 June 2017.</p>	
NCE/005/1718	<p><b>Review of membership</b></p> <p>The Vice-Chair welcomed Mrs H James to her first meeting on behalf of governors, following her recent appointment as a Foundation Governor.</p> <p>The Vice-Chair expressed appreciation on behalf of governors for the contributions of Rev Canon Herrod, Mrs Parker and Rev Nicolls, all of whom had resigned their positions since the last meeting. Governors wished Rev Canon Herrod success in her new role.</p> <p>Governors asked about arrangements for the replacement of both Rev Canon Herrod and Rev Nicolls, seeking reassurance that there will continue to be a church presence on the governing body and that the Christian ethos of the Academy will not be adversely affected during any transitional period.</p> <p>Mrs Cowley updated governors on arrangements being put in place. She reported that, with regard to the replacement of Rev Canon Herrod, Rev James Pacey (Curate for the Hucknall Parish) is to be invited to take Rev Canon Herrod's ex-officio role on a temporary basis. This will ensure an ongoing Church of England presence on the governing body, pending the appointment of a new Team Rector to replace Rev Canon Herrod on a permanent basis. The Clerk to progress arrangements for the temporary appointment in liaison with representatives of the Diocese of Southwell and Nottingham.</p> <p>With regard to the replacement of Rev Nicolls, Mrs Wall is to meet with Diocesan representatives and will report back to Mrs Cowley and to the governing body on future arrangements. In the meantime, temporary arrangements for Chaplaincy support within the Academy put in place earlier this year will continue.</p> <p>Governors <b>welcomed</b> both proposals.</p> <p>With the departure of Mrs Parker, it was noted that the roles of Safeguarding/Safer Recruitment Link Governor and of Complaints Link Governor were both vacant.</p> <p>Following discussion it was proposed that Mrs Cowley would take the role of Safeguarding/Safer Recruitment Link Governor on a temporary basis with immediate effect. It was also proposed that Mrs Cowley would investigate a complaint recently</p>	<p>SBy</p> <p>KC</p>

	<p>received pending the appointment of a new Complaints Governor. The Chair will review this role and report back to the governing body in due course.</p> <p>After further consideration, it was <b>resolved</b>: -</p> <ul style="list-style-type: none"> <li>To appoint Mrs K Cowley to the vacant role of Safeguarding/Safer Recruitment Link Governor on a temporary basis with immediate effect</li> </ul> <p>The Clerk to update the Membership list to reflect these and other recent changes and to make arrangements for publication.</p>	<p>KM</p> <p>SBy</p>
NCE/006/1718	<p><b>Portfolio Team membership 2017/18</b></p> <p>Governors noted the proposed membership of Portfolio Teams and Link Governor roles for 2017/18 which had been previously circuited.</p> <p>The Clerk to update the listings to reflect changes to membership since the lists were compiled and to ensure that these changes are also reflected in published membership details.</p>	SBy
NCE/007/1718	<p><b>Date and Time of Next Meeting</b></p> <p><b>Thursday 14 December 2017 at 6pm in the Whiting Room.</b></p> <p>The Annual General Meeting will be held at this time, with the regular business and Local Academy Board meetings to follow immediately afterwards.</p>	
NCE/008/1718	<p><b>Determination of confidentiality of Business and Equality Act consideration</b></p> <p>Governors considered whether anything discussed during the meeting should be deemed as confidential and whether during their discussions any equal opportunities issues had arisen. It was <b>resolved</b>: -</p> <ul style="list-style-type: none"> <li>That none of the items discussed should be deemed to be confidential</li> <li>That there had been no Equality Act implications to consider.</li> </ul>	

The meeting closed at 6:55 pm

Signed .....Print.....Date: ...../...../2017