



**Minutes of the National Church of England Academy Trust general meeting on
Thursday 14 July 2016 at the academy.**

Membership			
A = absence	Governor name	initial	Governor category
A	Mrs C Ball	CB	PCC Foundation Trustee
	Mrs K Cowley	KC	PCC Foundation Trustee
	Mr C Dean	CD	Community Trustee
	Mrs J Eastwood	JE	Parent Trustee
	Miss E Greaves	EG	Staff Trustee
	Rev Canon K Herrod	KH	Ex-officio Foundation Trustee, Member
A	Mr A Johnson	AJ	DBF Foundation Trustee
	Mr S Jones	SJ	Executive Principal Designate and Trustee
A	Mrs K Mitford (chair)	KM	DBF Foundation Trustee, Member
	Mr D Newton	DN	Parent Trustee
	Rev. L Nicolls	LN	DBF Foundation Trustee
A	Mr J Oldfield	JO	DBF Foundation Trustee
	Mrs C Parker	CP	Parent Trustee
	Mrs W Pearson	WP	DAT Trustee
	Mr C Pickering	CBP	Chief Executive Officer, Trustee
	Mrs S Robbins	SR	PCC Foundation Trustee
	Mrs A Thornton	AT	Staff Trustee
	Mrs S Tilford	ST	PCC Foundation Trustee
	Mr B Marshall	BM	DBF Foundation Trustee
	1 support staff vacancy		
	1 Foundation PCC vacancy		
	1 Foundation DBF vacancy		

In attendance:

A = absence	Staff/in attendance	Initial	Role
	Mrs A Elway	AKE	Company Secretary and Clerk
	Mr M Jobling	MJO	Academy Director Designate
A	Mr A Paulson	AP	Associate Governor
A	Mrs D Clinton	DLC	Deputy Chief Executive Officer
A	Mr G Corban	GCO	Director of Operations
	Mr J Fearon	JDF	Director of Finance and Resources

Item No	Item	Action/ by who when
NCE/090/16	Apologies for absence Apologies for absence were received and approved from Mrs Eastwood, Mrs Pearson and Mr Johnson due to holidays, Mr Paulson due to work commitments, Mr Newton due to travel difficulties and Mrs Clinton and Mr Corban due to other work commitments.	
NCE/091/16	Declaration of interest There were no declarations of interest, either direct or indirect, for any items	



	of business on the agenda.	
NCE/092/16	Minutes of the meeting dated 31 March 2016 The minutes of the meeting, having previously been received were agreed and signed by the chair.	
NCE/093/16	Matters arising There were no matters arising.	
NCE/094/16	Governance Reforms Interim Structure and response to the Diocese Confidential discussion	
NCE/095/16	Director/Trustee membership and term of office Will be addressed when and if the situation changes.	
NCE/096/16	DALP Growth Strategy Update Mr Pickering advised of the due diligence process that will be applied to all expressions of interest to join DALP either from a school or as a request of the RSC. Once this has been undertaken, recommendations will be made to the DALP Board for approval. Queen Elizabeth Academy (QE) and Wainwright Primary Academy (WPA) are set to join DAT from 1 September. Discussions are being held with 3 primaries and 2 special schools and the RSC is likely to be referring some coasting schools in September when results have been analysed. In response to a question , Mr Pickering confirmed that any applications had to fit the ethos of DALP however the socio economic or ability of students is not a limiting factor.	
NCE/097/16	Updates to reports received at DALP Board Mrs Mitford asked if there were any updates <i>Mr Pickering</i> –no <i>Mrs Clinton</i> – not at the meeting <i>Mr Corban</i> –not at the meeting. Mr Pickering advised Trustees of the DALP Star Award event taking place on 20 October at Kelham Hall for which all academies are being asked to put forward nominations. <i>Mr Fearon</i> – The Hucknall Post 16 Centre will be opening on 1 September. Mr Pickering thanked Mr Fearon for his hard work in finding, purchasing and getting the centre ready in such a short space of time. <i>Mrs Elway</i> advised that the clerk appointed to replace Mrs Carlton had decided not to take the job. A new advert will be placed in September. Mrs Carlton has agreed to continue in the meantime.	
NCE/098/16	Minutes of meetings: Feedback/Matters arising from the DALP Board meeting dated 6 July 2016 Nothing to raise Feedback/Matters arising from the DALP Audit Committee meeting dated 6 July 2016 In Mrs Eastwood's absence, Mr Fearon advised that the committee is inviting Audit tenders for 2017/18, Responsible Officer reports had been received and reviewed and a reclaim of £1800 is due to NCEA for incorrect teacher pension calculations. The DALP Risk Register had been tabled at	



	<p>this meeting. Mr Fearon advised that a new column to enable easy monitoring of status change is to be added, plus a new generic safeguarding risk line is to be added.</p>	
NCE/099/16	<p>Approve new roles of Simon Jones (SJO) and Martyn Jobling (MJO) Mr Jones and Mr Jobling were asked to leave the meeting. Mrs Thornton also left the meeting 6.56pm Confidential discussion</p>	
NCE/100/16	<p>Date and time of next meeting Tuesday 13 December 2016 at 6.00pm (and AGM) Further dates set since the meeting are: Thursday 23 March 2017 at 6.00pm Thursday 13 July 2017 at 6.00pm</p>	
NCE/101/16	<p>Determination of confidentiality of business and Equality Act consideration Governors considered whether anything discussed during the meeting should be deemed as confidential and whether during their discussions any equal opportunities issues have arisen. It was Resolved That the discussions within NCE/094/16 (confidential minute 1) should remain confidential to those present. Discussions within NCE/099/16 (confidential minute 2) should remain confidential and exclude SJO & MJO. There had been no Equality act implications.</p> <p>The meeting closed at 7.17pm</p> <p>Signed.....(chair) Date.....</p>	