



**Minutes of the Diverse Academies Trust meeting held on Monday 6 February 2017
at 7.20pm after the DALP Board meeting at Kelham Hall**

Membership			
A = absence	Trustee name	initial	Trustee
	Mr C Pickering	CBP	Chief Executive Officer
	Mr J Rolph	JR	Trustee & Member (Chair of the Board)
	Mrs M Blore	MB	Trustee & Member
	Miss S Hall	SH	Trustee
	Mr M Quigley	MQ	Trustee

In attendance:

A = absence	Staff/in attendance	Initial	
	Mrs A Elway	AKE	Clerk/Company Secretary

Item No	Item	Action/ by who/ when
DAT/20/1617	Apologies for absence All Trustees were present.	
DAT/21/1617	Declaration of interest There were no declarations of interest, either direct or indirect, for any items of business on the agenda.	
DAT/22/1617	Minutes of the meeting dated 5 December 2016 The minutes of the meeting, having previously been received were agreed and signed by the chair.	
DAT/23/1617	Matters arising <i>DAT/15/1617 Audit Accounts update and confirm filing arrangements</i> Mr Rolph advised the accounts had been completed and were awaiting RSM sign off before they can be filed with the EfA <i>DAT/16/1617 Smith Cooper appointment confirmation</i> Mr Rolph confirmed an engagement letter had been sent to Smith Cooper. They are unable to officially acknowledge this until RSM Audit LLP has stepped down which won't happen until the Accounts have been signed off <i>DAT/17/1617 Confirmation letter to CoG – actioned after the meeting</i> Confirmed	
DAT/24/1617	Resolution for any school to join DAT As previously discussed at the DALP Board meeting it is likely that Yeoman Park, Redgate, Bracken Lane, Thrumpton and Samuel Barlow will be formally requesting via the RSC to join DAT. It was resolved That once the Academy Order is received, legal conversion work can commence and if no concerns are identified and raised prior to conversion they	



	<p>will either convert (Bracken Lane, Thrumpton and Yeoman Park) or be sponsored (Redgate and Samuel Barlow) to join DAT. A resolution was signed but left undated by all Trustees and will be held by the Clerk until Academy Orders have been received. The clerk advised that all draft documentation will be received by Trustees prior to final documentation being signed by any one Trustee on behalf of DAT.</p>	
DAT/25/1617	<p>Approval for Wainwright Primary Academy to admit 2 year olds Mrs Elway advised that WPA is submitting an application to the EfA to enable it to allow 2 year olds into the academy. This had previously been approved for Tuxford Primary. It was Resolved That the Trustees agree in principle to this proposal and await the Secretary of States approval and resolution which will come to this Board for signing.</p>	
DAT/26/1617	<p>Determination of confidentiality of business and Equality Act consideration Governors considered whether anything discussed during the meeting should be deemed as confidential and whether during their discussions any equal opportunities issues have arisen. It was Resolved That there had been no confidential discussions and no equality issues had arisen.</p>	
DAT/27/1617	<p>Date and Time of Next meeting Wednesday 19 April 2017 at Kelham Hall Monday 5 June 2017 at Kelham Hall Monday 10 July 2017 at Kelham Hall All meetings will be held at Kelham Hall after the DALP Board meetings. It may be deemed unnecessary to hold a meeting each time however to comply with the Articles of Association, 3 meetings a year must be held and therefore the ones on 5 December 2016 (AGM), 19 April and 10 July will definitely take place.</p>	
	<p>The meeting closed at 7.31pm</p> <p>Signed.....(chair)</p> <p>Date.....</p>	