



**Minutes of the Diverse Academies Trust meeting held on Wednesday 19 April 2017
at 6.30pm after the DALP Board meeting at Kelham Hall**

Membership			
A = absence	Trustee name	initial	Trustee
	Mr C Pickering	CBP	Chief Executive Officer
	Mr J Rolph	JR	Trustee & Member (Chair of the Board)
A	Mrs M Blore	MB	Trustee & Member
	Miss S Hall	SH	Trustee
	Mr M Quigley	MQ	Trustee

In attendance:

A = absence	Staff/in attendance	Initial	
	Mrs A Elway	AKE	Clerk/Company Secretary

Item No	Item	Action/ by who/ when
DAT/28/1617	Apologies for absence Apologies for absence were received and approved from Mrs Blore due to holidays.	
DAT/29/1617	Declaration of interest Mr Quigley declared an interest in Bracken Lane discussions where his wife is a governor.	
DAT/30/1617	Minutes of the meeting dated 6 February 2017 The minutes of the meeting, having previously been received were agreed and signed by the chair.	
DAT/31/1617	Matters arising There were no matters arising.	
DAT/32/1617	Minutes of the Finance Committee meeting pertaining to DAT held on 17 February 2017 The minutes of the meeting, having previously been received were agreed and signed by the chair.	
DAT/33/1617	Matters arising Miss Hall confirmed that the Audit Findings Report completed by RSM UK LLP had been reviewed by the Audit Committee. Mrs Elway confirmed that the Audited Accounts for DAT and NCEAT had been filed at Companies House by RSM.	

<p>DAT/34/1617</p>	<p>Ratification re conversion process for Thrumpton, Samuel Barlow and Bracken Lane Trustees acknowledged that they had been verbally updated with progress to date for all the schools due to join DAT on 1 June at the DALP Board meeting prior to this meeting. Mr Pickering advised he had been assured by the head teachers that there were no financial deficit issues in any school. It was noted however, that written due diligence information pertaining to the transfer specifically in regards to finance and any property issues had not be received which Trustees wished to have sight of before legal documentation was signed.</p> <p>Mr Pickering confirmed that he and Mr Mosley had met with the LA finance officer regarding Yeoman Park and Redgate and it was expected that there will be no financial issues.</p>	<p>clerk</p>
<p>DAT/35/1617</p>	<p>Ratification of due diligence documentation for the above schools As above. Trustees confirmed they needed assurance around this process and any implications for the group before the legal documentation was signed.</p>	
<p>DAT/36/1617</p>	<p>Resolution that Thrumpton, Samuel Barlow and Bracken Lane can join DAT The clerk reminded Trustees that the resolutions had been signed but not dated at the previous meeting. Once due diligence and legal documentation is approved, the resolution will be dated.</p>	
<p>DAT/37/1617</p>	<p>Approve Trustee to sign conversion legal documents It was agreed that any two Trustees or a Trustee and the Company Secretary can sign the legal documents.</p>	
<p>DAT/38/1617</p>	<p>Resolution for any school to join DAT (if any) There were no other schools to approve other than Yeoman Park and Redgate Special Schools for which resolutions had already been signed and left undated.</p>	
<p>DAT/39/1617</p>	<p>Bank mandates signatories and approval for WPA resolution to admit 2 year olds Mrs Elway advised that the list of bank mandate signatories provided by Lloyds Bank was out-of-date. The finance manager had returned to them with amendments and the definitive list will be provided at the next meeting.</p> <p>Trustees were also advised that Wainwright Primary Academy was not yet in a position to apply to the Secretary of State to admit 2 year olds and therefore the resolution will be approved and signed when it is available.</p>	<p>AKE 5/6</p>
<p>DAT/40/1617</p>	<p>Company Secretary update Mrs Elway's report had previously been received containing updates relating to academy governance, the new General Data Protection Regulation which comes into force in May 2018, Subject Access and Freedom of Information Requests and an update on the status of DALP statutory policies.</p> <p>Additionally, Trustees were advised that a letter had been received from RSM UK LLP advising that they had resigned as DALP Auditors. Mrs Elway advised</p>	



	that she will notify Companies House of this. The EfA Information Exchange had also been updated to record that Smith Cooper are now DAT and NCEAT Auditors.	
DAT/41/1617	<p>Determination of confidentiality of business and Equality Act consideration</p> <p>Governors considered whether anything discussed during the meeting should be deemed as confidential and whether during their discussions any equal opportunities issues have arisen. It was Resolved That there had been no confidential discussions and no equality issues had arisen.</p>	
DAT/42/1617	<p>Date and Time of Next meeting</p> <p>Monday 5 June 2017 at Kelham Hall Monday 10 July 2017 at Kelham Hall</p> <p>All meetings will be held at Kelham Hall after the DALP Board meetings. It may be deemed unnecessary to hold a meeting each time however to comply with the Articles of Association, 3 meetings a year must be held and therefore the ones on 5 December 2016 (AGM), 19 April and 10 July will definitely take place.</p>	
	<p>The meeting closed at 6.46pm</p> <p>Signed.....(chair)</p> <p>Date.....</p>	